

ATLANTA TECHNICAL COLLEGE



Paralegal Studies Pathways

The Paralegal Studies program prepares students for assisting attorneys in the delivery of legal services. For almost 20 years, the program has not only prepared students with substantive legal knowledge, but also the practical skills necessary to become successful paralegals. Paralegals work in a variety of industries including technology, banking, manufacturing, and entertainment. Dedicated, diverse, and experienced instructors teach core general education and legal specialty courses including civil litigation, criminal law & procedure, family law, bankruptcy, real estate, and contracts. In addition, students are trained in basic legal concepts such as ethics, research (both federal and local), drafting legal correspondence, and the preparation & organization of legal documents for trial. Atlanta Technical College paralegal graduates work in government, private law firms, and corporate legal departments throughout Atlanta. The number of jobs in this field is projected to grow by 16.6% nationally and 19.6% in the State of Georgia over the next ten years. Students will receive an Associate's Degree in Paralegal Studies upon completion of the program.

Prospective students who have already earned a Bachelor's degree may enroll in the Paralegal Studies Professional Technical Certificate of Credit (TCC) program which allows students to transfer their four-year degree credits and receive full credit for all general education requirements.

Both the Associate's Degree program and Professional Certificate of Credit are approved by the American Bar Association (ABA).

Unauthorized Practice of Law -According to the Official Code of Georgia 15-19-51, paralegals shall not engage in the unauthorized practice of law and must work under the supervision and direction of an attorney in good standing with the State Bar of Georgia.

Paralegal Studies Associate Degree

6 Semesters
21-22 Classes

Careers: Paralegal/Legal Assistant

Estimated Starting Salaries at \$40,000/year

OR

Paralegal Studies Professional Certificate

Students must have a Bachelor's Degree to enroll in this program

2 Semesters
10 Classes

Careers: Paralegal/Legal Assistant

Estimated Starting Salaries at \$45,000/year

Program length is approximate and based on full-time status.

For more information contact:

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All job growth projections and estimated salaries are based on data from Emsi (Economic Modeling Specialists Inc) and are updated annually.



AMERICAN BAR ASSOCIATION

ABA Approved
Paralegal Program

Atlanta Technical College
1560 Metropolitan Parkway, SW
Atlanta, GA 30310-4446



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